



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Discovery Theme Leader: Media, Culture and Creativity, Leeds Institute for Teaching Excellence (LITE)



Reference: LITE1017

Fixed-term until July 2021, in the first instance

Part time: 0.2 FTE, open to current members of University staff on a workload remission basis, at current grade

Closing date: Thursday 29th November 2018

Discovery Theme Leader: Media, Culture and Creativity Leeds Institute for Teaching Excellence (LITE)

Do you want to develop your existing curriculum enhancement and leadership skills to shape the academic experience of all students? Can you confidently lead the development of one of the Leeds Curriculum Discovery Themes?

Reflecting global challenges and the breadth of exciting disciplinary and interdisciplinary work at Leeds, Discovery Themes give our students the opportunity to pursue their interests and complement their core subject(s). We are looking to appoint a leader for the Media, Culture and Creativity Discovery Theme.

You will work collaboratively as part of the wider team of Discovery Theme Leaders to ensure that an integrated approach is taken to implementing, evaluating and further developing the Discovery Themes. You will help lead the development of the University's approach to Discovery, working with colleagues in relevant schools and institutes in the delivery of Discovery Modules. You will be an experienced academic leader who is creative, innovative and enthusiastic about working in cross-disciplinary teams.

This role is offered to current members of staff for a period of three years, on a workload remission basis at current grade. Successful candidates might formally take up their appointment in for the start of semester 2, but a later start date would be considered.

What does the role entail?

Reporting to the Chair of Broadening, as Discovery Theme Leader your major duties will include:

- Refining, reviewing and evaluating the academic vision for, and approach to, the Discovery Theme as a means for developing and delivering distinctive, innovative and stimulating learning and teaching;
- Developing and implementing a practical plan for the development of the Discovery Theme;
- Working in partnership with students to develop the approach to Discovery Themes;



- Reviewing the portfolio of modules included in the Discovery Theme and liaising with colleagues in schools and faculties, and with other Discovery Theme Leaders, to realise opportunities to develop, refine, rationalise and optimise that portfolio;
- Identifying opportunities for, and overseeing, the development of alternative methods of delivering Discovery Modules (including online and blended learning), as appropriate;
- Clarifying and reinforcing pathways for student progression within and through the Discovery Theme and liaising with other Discovery Theme Leaders to explore opportunities involving other Discovery Themes;
- Attending meetings of Discovery Theme Leaders to represent the Discovery Theme and participate in the leadership, planning, reporting and evaluation of the Discovery Themes;
- Representing the Discovery Theme at Discovery Theme Fairs, providing information, advice and guidance to students on their choice of Discovery Theme(s) and Module(s);
- Acting as an ambassador for Broadening and Discovery and contributing to communications (e.g. Leeds for Life website) within, across, and beyond the University;
- Promoting the academic vision of the Theme, Broadening, and the aims and achievements of the Leeds Curriculum in relevant national and international publications and conferences;
- Contributing to the overarching evaluation of the Leeds Curriculum; and
- Exploring opportunities to work with colleagues in the Leeds Institute for Teaching Excellence (LITE) and to engage with LITE activities, as appropriate.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade and nature of the post.

What will you bring to the role?

As Discovery Theme Leader, you will have:

- Qualification(s) in Higher Education (HE) learning and teaching, including Fellowship of the Higher Education Academy at a minimum level of FHEA;
- At least 5 years' experience in a HE teaching capacity within relevant discipline areas;



- Demonstrable experience of research/scholarship, with involvement in, and awareness of, relevant research/scholarship agendas;
- Experience of working in partnership with students to enhance the student experience;
- Ability to work constructively in a multi-disciplinary team, a breadth of academic interest across disciplines and a commitment to interdisciplinary;
- Experience of imaginative and creative leadership in curriculum development projects in HE;
- Excellent planning, organisational, evaluation, communication and interpersonal skills, including the ability to negotiate with a range of stakeholders;
- Ability to work effectively alongside academic and professional colleagues from a range of disciplines/areas of expertise;
- A willingness to demonstrate initiative and to take responsibility;
- Credibility with academic colleagues and the ability to influence others to effect change.

You may also have:

- Involvement in University and/or faculty- or school-level Student Education committees.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page.

Applications should be submitted by **23:59** (UK time) on **Thursday 29nd November 2018**.

Interviews are expected to be held w/c 10th December 2018 (this may be subject to change).

You are encouraged to have a conversation with your Head of School / Faculty Dean / Head of Service prior to submitting an application, as these positions are being offered on a secondment basis and require support from your HoS/Service, which will be confirmed prior to formal appointment.



Contact information

To discuss this opportunity further or for any queries you may have, please contact:

Professor Martin Levesley, Chair of Broadening

Tel: +44 (0)113 343 2110

Email: LITE@leeds.ac.uk

Additional information

The Leeds for Life website (<https://leedsforlife.leeds.ac.uk/Broadening>) includes details of the Broadening strand of the Leeds Curriculum and current Discovery Themes.

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

